



OFFICE OF BOARD OF SUPERVISORS
YAVAPAI COUNTY, ARIZONA

Cottonwood, Arizona

December 20, 2017

MINUTES OF THE BOARD OF SUPERVISORS REGULAR SESSION HELD ON DECEMBER 20, 2017, 9:00 A.M., in the BOARD ROOM located at 10 South 6th Street, Cottonwood, Arizona.

CALL TO ORDER

Chairman Thurman called the meeting to order at 9:01 a.m.

INVOCATION/PLEDGE OF ALLEGIANCE

Supervisor Smith gave the invocation and led the audience in the Pledge of Allegiance.

ROLL CALL

Present:

Thomas Thurman, Chairman
Rowle P. Simmons, Vice-Chairman
Supervisor Randy Garrison
Supervisor Craig L. Brown
Supervisor Jack R. Smith

Absent:

None

Kim Kapin, Clerk of the Board, called roll and informed the Chairman a quorum had been met.

SUPERVISORS' REPORTS AND COUNTY ADMINISTRATOR'S REPORT Pursuant to A.R.S. §38-431.02(K), individual Supervisors and the County Administrator may present brief summaries of current events but no discussion may occur and no action may be taken regarding anything that is presented.

Jack Fields, Assistant County Administrator, said the Board scheduled an election for March 13, 2018, for consideration of extending the current jail tax. He noted informational presentations were available through March, 2018.

Supervisor Brown wished everyone a Merry Christmas and Happy New Year. He was

honored to attend the commencement ceremony for the Embry-Riddle Aeronautical University's (ERAU) graduation. He attended a meeting with the Jeep Posse.

Vice Chairman Simmons wished the County employees a Merry Christmas. He commended Chairman Thurman for a job well done in the past year. He attended the Wreaths Across America event with Chairman Thurman on Saturday, December 16, 2017, and the Free Clinic Meeting the previous night.

Supervisor Smith said the 53rd Legislature, second regular session, would begin on January 8, 2018, at 8:00 a.m. He talked about distracted driving and encouraged everyone to stay safe on the road.

Supervisor Garrison discussed the artwork from the Mingus Union High School hanging on the walls of the Board Room. He said it had been a great year and thanked everyone for their support and assistance through the year. He wished everyone a Merry Christmas.

Chairman Thurman toured the Apache Maid Ranch on Cornville Road. He said he had been attending the Northern Arizona Council of Governments (NACOG) Rural Transportation Advocacy Council (RTAC) meetings and was concerned that the new road plans by ADOT had no new roads in rural Arizona. He was most concerned with the roads in the Sedona area.

PRESENTATIONS

1. **Board of Supervisors** - Presentation on a Developmental Screening Tool by Rainee Crabtree, Program Director at the Arizona's Children Association and an update on First Things First by Lisa Blyth, Regional Director of the Yavapai Regional Partnership Council.

Rainee Crabtree, Program Director at the Arizona's Children Association (ACA), she discussed the screening program and provided the following information about the Association:

- Arizona's Children Association
 - Oldest and one of the largest non-profit organization
 - The Community Developmental Screening Program was funded through the Northern Arizona Health Care Foundation and the Arizona Community Foundation
 - Goals are to reach families who have children ages one month to five in a half years and assess their developmental milestones and create a snapshot of where they are in meeting the milestones
 - 90% of a child's brain develops before the age of five
 - Three reasons to meet with families:
 - Affirmations
 - Conversations with parents regarding milestones
 - Families with concerns in order to connect with early intervention services

- Services are free to families

Supervisor Brown asked if they coordinated with the Yavapai County Health Services; Ms. Crabtree said they did not and they did not want to duplicate services; Supervisor Brown asked if they coordinated with the Women, Infants, and Children program (WIC); Ms. Crabtree said no, but that they took WIC referrals.

Lisa Blyth, with First Things First and the Regional Director of the Yavapai Regional Partnership Council, spoke about funding for education and special education. She said 11 percent of children in kindergarten through third grade in Yavapai County, get special education services. Ms. Blyth added that people usually waited until children were in kindergarten or older to get intervention services, but early intervention was better.

Ms. Blyth handed out a flyer to the Board regarding First Things First, 2017 Impact Report. She said the 2018 Needs and Assets Report had great information about demographics, poverty/economic status, education circumstances, performance skills and snapshots for sub-communities. She talked about coordination of services with the County.

Supervisor Brown asked if Ms. Blyth coordinated with the Superintendent of Schools; Ms. Blyth said they did not; Supervisor Brown asked who they coordinated with within the County; Ms. Blyth stated they coordinated with the Health Department. She clarified that First Things First was a State agency and was not a program, rather they funded programs and ACA was one of the programs that received grants. She had worked with Leslie Horton from the Health Department and with WIC. Ms. Blyth talked about the needs of the region and the plan to fund a strategy that would roll out Fall of 2018.

Supervisor Brown would like to see the schools, the Health Department and First Things First work together.

Supervisor Garrison thanked the presenters for the services provided and said early intervention was important.

Ms. Crabtree showed a visual about the five key areas assessed during screening: communication, fine motor, gross motor, personal social skills and problem solving.

CONSENT AGENDA (Routine items that may all be approved by one motion.)

1. **Assessor** – Approve contract extension between Yavapai County and Robert J. Gloudemans for Modeling training services effective January 1, 2018.
2. **Assessor** – Approve transfer of one Assessor cartographer position and its budget capacity to the GIS department beginning January 28, 2018, for the remainder of fiscal year 2017-2018.
3. **Board of Supervisors** - Approve minutes of special meeting of November 7, 2017 and meeting of December 6, 2017.
4. **Board of Supervisors** - Approve appointment of precinct committeemen as recommended by the Yavapai County Republican Party, all as evidenced in Board

Memorandum No. 2017-14.

5. **Board of Supervisors** - Approve a Memorandum of Understanding (MOU) between the Yavapai-Prescott Indian Tribe and Yavapai County to act as a pass-through agency for a contribution of funds to the Granite Mountain Hotshots Memorial and Williamson Valley Fire District.
6. **Board of Supervisors** - Approve technical assistance and grant administration contract between Northern Arizona Council of Governments and Yavapai County for the 2017 Community Development Block Grant funding received from the State of Arizona Department of Housing.
7. **Board of Supervisors** - Approve vouchers.
8. **Community Health Center of Yavapai** - Approve acceptance of a \$3,000.00 donation from Fry's Food Stores to be used to help pay for mammograms and related diagnostic testing for patients of the Community Health Center of Yavapai.
9. **County Attorney** - Approve Waiver of Conflict concerning NARTA Academy Sergeant IGA between Yavapai County and Yavapai County Community College District.
10. **Development Services** - Approve appointment of David C. Williams as the County Zoning Inspector pursuant to A.R.S §11-815(A).
11. **Development Services** - Approve a Wireless Use Permit to allow for the construction and operation of a new 120' cellular tower with an equipment compound on an approximate 34.81-acre parcel in a PAD (Planned Area Development) zoning district, subject to the recommended stipulations. Happy Jack LLC; Neal Talaske with Pinnacle Consulting, Inc.; APN: 407-09-160B; HA# H17047. The property is located on the west side of W State Route 260 and the proposed tower location is approximately 1,850 ft. southeast from the intersection of E Coury Drive and S Genesis Drive in the vicinity of the Town of Camp Verde and the City of Cottonwood incorporated boundaries. S31 T15N R04E G&SRB&M (District 2 –Supervisor Thurman)
12. **Elections** - Award contracts to all bidders at various unit prices for Election Ballot and Material Printing and Distribution - RFP ID ELE2017-001.
13. **Facilities** - Approve attached Mayer Public Library Purchase Agreement for Yavapai County to acquire the Mayer Public Library at no cost other than closing costs, anticipated at approximately \$2,500.00, plus any additional inspection fees that may be incurred; total amount not to exceed \$3,000.00.

**BOARD OF DIRECTORS
YAVAPAI COUNTY FLOOD CONTROL DISTRICT
Minutes of Meeting
December 20, 2017**

The Board of Supervisors resolved into the Board of Directors of the Yavapai County Flood Control District.

Present: Thomas Thurman, Chairman; Rowle P. Simmons, Vice-Chairman; Randy Garrison, Member; Craig L. Brown, Member; Jack R. Smith, Member.

Also present: Phil Bourdon, County Administrator; Martin Brennan, Board Counsel; Kim Kapin, Clerk of the Board.

14. **Flood Control District - The Board of Supervisors will resolve into the Board of Directors of the Yavapai County Flood Control District, and following consideration of this item will reconvene as the Board of Supervisors –** Acceptance and approval of a drainage easement granted to the Yavapai County Flood Control District by the Happy Oasis Trust on APN 106-10-030. Granite Dells area. (District 4 – Supervisor Brown)

VICE CHAIRMAN SIMMONS MOTIONED FOR ACCEPTANCE AND APPROVAL OF A DRAINAGE EASEMENT GRANTED TO THE YAVAPAI COUNTY FLOOD CONTROL DISTRICT BY THE HAPPY OASIS TRUST ON APN 106-10-030, GRANITE DELLS AREA; SECONDED BY DIRECTOR SMITH; PASSED UNANIMOUSLY.

15. **Flood Control District - The Board of Supervisors will resolve into the Board of Directors of the Yavapai County Flood Control District, and following consideration of this item will reconvene as the Board of Supervisors –** Approve a professional services contract with Holistic Engineering and Land Management, Inc. (HELM) in the amount of \$56,250.00 for the Yavapai County Municipal Separate Storm Sewer System (MS4) area to determine source(s) of stream pollutants and provide solution alternatives, per the District's responsibility under the National Pollutant Discharge Elimination System (NPDES) Program. (District 1 – Supervisor Simmons)

VICE CHAIRMAN SIMMONS MOTIONED TO APPROVE A PROFESSIONAL SERVICES CONTRACT WITH HOLISTIC ENGINEERING AND LAND MANAGEMENT, INC. (HELM) IN THE AMOUNT OF \$56,250.00 FOR THE YAVAPAI COUNTY MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) AREA TO DETERMINE SOURCE(S) OF STREAM POLLUTANTS AND PROVIDE SOLUTION ALTERNATIVES, PER THE DISTRICT'S RESPONSIBILITY UNDER THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PROGRAM; SECONDED BY DIRECTOR SMITH; PASSED UNANIMOUSLY.

16. **Flood Control District - The Board of Supervisors will resolve into the Board of Directors of the Yavapai County Flood Control District, and following consideration of this item will reconvene as the Board of Supervisors –** Award a construction contract to Earth Resources Corporation in the total amount of \$112,015.50 for the Burnt Ranch Road Project, Ho Kay Gan subdivision, Yavapai County, AZ; Project #FC0176. (District 4 – Supervisor Brown)

VICE CHAIRMAN SIMMONS MOTIONED TO AWARD A CONSTRUCTION CONTRACT TO EARTH RESOURCES CORPORATION IN THE TOTAL AMOUNT OF \$112,015.50 FOR THE BURNT RANCH ROAD PROJECT, HO KAY GAN SUBDIVISION, YAVAPAI COUNTY, AZ; PROJECT #FC0176; SECONDED BY DIRECTOR SMITH; PASSED

UNANIMOUSLY.

17. **Human Resources** - Approve new job description for Community Health Services: Medical Examiner

**BOARD OF DIRECTORS
YAVAPAI COUNTY FREE LIBRARY DISTRICT
Minutes of Meeting
December 20, 2017**

The Board of Supervisors resolved into the Board of Directors of the Yavapai County Free Library District.

Present: Thomas Thurman, Chairman; Rowle P. Simmons, Vice-Chairman; Randy Garrison, Member; Craig L. Brown, Member; Jack R. Smith, Member.

Also present: Phil Bourdon, County Administrator; Martin Brennan, Board Counsel; Kim Kapin, Clerk of the Board.

18. **Library District - The Board of Supervisors will resolve into the Board of Directors of the Yavapai County Free Library District and following consideration of this item will reconvene as the Board of Supervisors -** Approve the acceptance of State Grant in Aid (SGIA) funds in the amount of \$23,000.00 from the Arizona State Library, Archives, and Public Records and approve partially matching the grant by expending YCFLD funds to purchase a Windows tablet and fund the remaining .12 FTE required to make the primarily grant-funded position full-time for the FY17-18 budget year.

VICE CHAIRMAN SIMMONS MOTIONED TO APPROVE THE ACCEPTANCE OF STATE GRANT IN AID (SGIA) FUNDS IN THE AMOUNT OF \$23,000.00 FROM THE ARIZONA STATE LIBRARY, ARCHIVES, AND PUBLIC RECORDS AND APPROVE PARTIALLY MATCHING THE GRANT BY EXPENDING YCFLD FUNDS TO PURCHASE A WINDOWS TABLET AND FUND THE REMAINING .12 FTE REQUIRED TO MAKE THE PRIMARILY GRANT-FUNDED POSITION FULL-TIME FOR THE FY17-18 BUDGET YEAR; SECONDED BY DIRECTOR SMITH; PASSED UNANIMOUSLY.

19. **Library District - The Board of Supervisors will resolve into the Board of Directors of the Yavapai County Free Library District and following consideration of this item will reconvene as the Board of Supervisors -** Approve agreements with the Digital Public Library of America to become a DPLA member and to gain access to DPLA digital resources.

VICE CHAIRMAN SIMMONS MOTIONED TO APPROVE AGREEMENTS WITH THE DIGITAL PUBLIC LIBRARY OF AMERICA TO BECOME A DPLA MEMBER AND TO GAIN ACCESS TO DPLA DIGITAL RESOURCES; SECONDED BY DIRECTOR SMITH;

PASSED UNANIMOUSLY.

20. **Public Works** - Approve acceptance of an easement for right of way on Lake Fork Road and Granite Gardens Drive for a paving project. (District 4 - Supervisor Brown)
21. **Public Works** - Approve acceptance of petitions to establish various roads as County Highways and set the hearing date and time for 10:00am on January 3, 2018. In the areas of Old Black Canyon City, Highland Pines, and Ponderosa Park. (District 1 - Supervisor Simmons, District 2 - Supervisor Thurman)
22. **Public Works** - Approve Change Order #1 (Final) for an increase of \$1,500.00 and an extension to April 1, 2018, for Authorization of Services #1722018 with Speedie and Associates. (District 4 - Supervisor Brown)
23. **Public Works** - Approve Contract Extension with Waste Management of AZ, Inc. for Hauling Services from Camp Verde Solid Waste Transfer Station in Yavapai County, AZ – Contract #1320221. (District 2 - Supervisor Thurman)
24. **Public Works** - Approve Contract Extension with Otto Logistics, LLC for Hauling Services from Bagdad Solid Waste Transfer Station in Yavapai County, AZ - Contract #1320223. (District 1 - Supervisor Simmons)
25. **Public Works** - Approve Contract Extension with Waste Management of AZ, Inc. for Hauling Services from Seligman Solid Waste Transfer Station in Yavapai County, AZ – Contract #1320226. (District 4 - Supervisor Brown)
26. **Public Works** - Approve Contract Extension with Waste Management of AZ, Inc., successor in interest of Southwest Waste Services, Inc. and assignee of the February 19, 2013 Contract #1314324 with Yavapai County for Hauling Services from Black Canyon City Solid Waste Transfer Station in Yavapai County, AZ. (District 2 - Supervisor Thurman)
27. **Public Works** - Approve Contract Extension with Waste Management of AZ, Inc., as successor in interest of Southwest Waste Services, Inc. and assignee of the February 19, 2013, Contract #1320224 with Yavapai County, for Hauling Services from Congress Solid Waste Transfer Station in Yavapai County, AZ. (District 1 - Supervisor Simmons)
28. **Public Works** - Approve Contract Extension with Waste Management of AZ, Inc., as successor in interest of Southwest Waste Services, Inc. and assignee of the February 19, 2013, Contract #1320225 with Yavapai County, for Hauling Services from Mayer Solid Waste Transfer Station in Yavapai County, AZ. (District 2 - Supervisor Thurman)
29. **Public Works** - Approve Contract Extension with Waste Management of AZ, Inc., as successor in interest of Southwest Waste Services, Inc. and assignee of the February 19, 2013, Contract #1320227 with Yavapai County, for Hauling Services from Skull Valley Solid Waste Transfer Station in Yavapai County, AZ. (District 1 - Supervisor Simmons)
30. **Public Works** – Approve Change Order #1 (Final) in the decreased amount of \$25,353.44 with Rummel Construction, Inc. for Sycamore Canyon Road Surfacing (FY 16/17-17/18) in Yavapai County, AZ - Project #1619829. (District 3 - Supervisor Garrison)

31. **Public Works** – Approve Change Order #1 (Final) in the decreased amount of \$55,475.43 with Paveco, Inc. for Overlay Project (Eastern 2017/2018) in Yavapai County, AZ – Project #1722040. (District 2 - Supervisor Thurman, District 3 - Supervisor Garrison)
32. **Public Works** - Approve final change order #1 with ATL-CMT in the decreased amount of \$7,443.00 for professional services rendered on the Overlay Project (Eastern, FY 2017/2018, #1722040) in Yavapai County, AZ. (District 2 - Supervisor Thurman, District 3 - Supervisor Garrison)
33. **Public Works** - Approve Contract for Professional Services and Authorization of Services #1722601 with Jacobs Engineering Group, Inc. (JACOBS) for Beaverhead Flat/Middle Verde Road Extension Design Concept Report in the amount not to exceed \$1,110,643.00. (District 2 - Supervisor Thurman)
34. **Public Works** - Award contracts to all bidders at various unit prices for Supply Deliver Liquid Asphalt Products in Yavapai County, AZ - Contract #1722595. (All Districts)
35. **Public Works** - Award contract to Patriot Disposal for Hauling Services from Paulden Solid Waste Transfer Station in Yavapai County, AZ - Contract #1722599, effective January 1, 2018, to December 31, 2022. (District 1 - Supervisor Brown)
36. **Public Works** - Approve extension to April 1, 2018, for completion of services for Authorization of Services #1619217 with Lyon Engineering. (District 4 - Supervisor Brown)
37. **Public Works** - Approve extension to December 31, 2018, for completion of services of Authorization of Services #1619153 with C&S Engineers, Inc. (District 1 - Supervisor Simmons)
38. **Public Works** - Approve extension to July 1, 2018, for completion of services for Authorization of Services #1722017 with Engineering and Testing Consultants, Inc. (ETC). (District 3 - Supervisor Garrison)
39. **Public Works** - Approve extension to July 1, 2018, for completion of services of Authorization of Services #1722552 with ATL-CMT. (District 5 - Supervisor Smith)
40. **Public Works** - Approve the purchase of a replacement vehicle for Public Works due to a total loss. The net impact after insurance reimbursement to the HURF budget is \$2,228.31. (All Districts)
41. **School Superintendent** - Approve agreement between Yavapai County School Superintendent and Navajo County Accommodation District 99 for E-Rate Consulting Services.
42. **Sheriff** - Approve and accept the ACJC / Residential Substance Abuse Treatment Program Grant award to be used for the wages and ERE's of one Inmate Release Coordinator position and approve request for new fund number.

VICE CHAIRMAN SIMMONS MOTIONED TO APPROVE THE CONSENT AGENDA ITEMS 1-42; SECONDED BY SUPERVISOR SMITH; PASSED UNANIMOUSLY.

ACTION

1. **County Attorney** - Adopt a Resolution to Renew the Domestic Violence Fatality/Near Fatality Review Team and delegate to the Yavapai County Attorney and the Yavapai County Sheriff authority to appoint members of the Team. Sheila Polk, County Attorney and Sheriff Scott Mascher. Resolution No. 1976.

Sheila Polk, County Attorney, introduced four supporters of the item:

- Jerry Monahan, Yavapai College Chief of Police
- James Tobin, Yavapai College Police Officer
- Missy Siccorro, Director of the Yavapai Family Advocacy Center
- Dana Owens, Supervising Attorney in the Yavapai County Attorney's Office

Ms. Polk asked the Board to renew the resolution that created the Yavapai County Domestic Violence Fatality/Near Fatality Review Team. She said the purpose of the review team was to look at the incidences of domestic violence fatalities or near fatality cases. She asked Chief Monahan to speak and said that he was internationally recognized for his domestic violence work.

Chief Monahan said Arizona was a leader in the movement as well as the County.

Chairman Thurman read the resolution.

SUPERVISOR BROWN MOTIONED TO ADOPT A RESOLUTION TO RENEW THE DOMESTIC VIOLENCE FATALITY/NEAR FATALITY REVIEW TEAM AND DELEGATE TO THE YAVAPAI COUNTY ATTORNEY AND THE YAVAPAI COUNTY SHERIFF AUTHORITY TO APPOINT MEMBERS OF THE TEAM; SECONDED BY VICE CHAIRMAN SIMMONS; PASSED UNANIMOUSLY.

HEARINGS

**BOARD OF DIRECTORS
YAVAPAI COUNTY FLOOD CONTROL DISTRICT
Minutes of Meeting
December 20, 2017**

The Board of Supervisors resolved into the Board of Directors of the Yavapai County Flood Control District.

Present: Thomas Thurman, Chairman; Rowle P. Simmons, Vice-Chairman; Randy Garrison, Member; Craig L. Brown, Member; Jack R. Smith, Member.

Also present: Phil Bourdon, County Administrator; Martin Brennan, Board Counsel; Kim Kapin, Clerk of the Board.

1. **Flood Control District - The Board of Supervisors will resolve into the Board of Directors of the Yavapai County Flood Control District, and following this**

hearing will reconvene as the Board of Supervisors– Courtesy Hearing to present and discuss the Yavapai County Flood Control District 2018-1 Flood Damage Prevention Ordinance, which will replace the 2010-1 Flood Damage Prevention Ordinance.

Dan Cherry, Flood Control Director, noted the item was a courtesy hearing for the adoption of a replacement ordinance to the original one. He presented a PowerPoint that included the following:

- Yavapai County Flood Control District (YCFCD)
 - 2018-1 Flood Damage Prevention Ordinance
 - Time for an update
 - Existing Yavapai County Flood Control District 2010-1 Flood Damage Prevention Ordinance had been in effect for nearly 8 years
 - As a part of upcoming new floodplain mapping in the Prescott area of Yavapai County, a review of the existing ordinance was undertaken by the State National Flood Insurance Program (NFIP) coordinator’s office (within the Arizona Department of Water Resources – ADWR)
 - Revision/update of the District’s ordinance had been requested by the Federal Emergency Management Agency, the NFIP, and ADWR: to adopt “compliant floodplain management measures that would provide protection for Yavapai County and would ensure its participation in the NFIP”
 - A review of the existing ordinance by ADWR staff concluded that some language changes were necessary to update the document and align it with current State Statutes, and the State of Arizona Model Ordinance after which YCFCD originally patterned its regulations
 - Requirements for updating the ordinance
 - Section 7.2 of the existing 2010-1 Flood Damage Prevention Ordinance requires:
 - Public Hearing (scheduled for January 3, 2018)
 - Notice published 30 days prior to the formal hearing in newspapers (both Daily Courier and Verde Independent have published on December 3, 2017)
 - Notice of the hearing and proposed changes submitted to the Director of ADWR (completed November 2017)
 - All requirements had been satisfied, in addition to notice posted on the YCFCD website and published on the District’s social media page
 - Ordinance 2018-1 required to be adopted by March 2018 when new mapping becomes effective
 - Summary of Changes to Ordinance
 - Updates to Definitions – using terms that matched those in the Code of Federal Regulations and Arizona Revised Statutes, in addition to adding a few new terms

- Reorganization/re-order sections within the existing ordinance to match the Arizona State Model Ordinance
- Addition of Section 4.2.K – Flood Control projects that change floodwater discharge must include remapping of upstream and downstream floodplains
- New subdivisions shall include mapping of floodplains with base flood elevations (the new addition matched what was already in the County subdivision regulations)
- General housekeeping fixes to clarify existing language in the current ordinance
- Internal and external reviews
 - Copies of the revised ordinance with redline tracking had been provided to Flood Control District Board of Directors members and discussions had been held in person
 - District legal counsel reviewed the changes and was in agreement with the updates
 - The State of Arizona NFIP Coordinator’s office reviewed the changes and was in agreement that they satisfied the expectations to update the current ordinance
 - Draft ordinance had been posted on the District website, and Notices published in both major County newspapers. Hard copies available for review at both Flood Control District offices
 - Jurisdictions that were dependent on the District ordinance for floodplain management had been notified of the updates and asked to review and comment
- Proposed Schedule
 - Courtesy hearing held before the Yavapai County Flood Control District Board of Directors on December 20, 2017, to present the information and would be followed by a formal hearing on January 3, 2018, to consider adoption of the updated 2018-1 Flood Damage Prevention Ordinance
 - 30-day wait before adoption of the new ordinance; effective on February 3, 2018

Chairman Thurman asked if the change was mandated for municipalities that had their own Flood Control; Mr. Cherry said it was not mandated, with the exception of the City of Prescott. Mr. Cherry noted that the mapping was a City of Prescott project, but spilled over into the County.

CALL TO THE PUBLIC: Individuals may address the Board for up to three (3) minutes on any relevant issue within the Board's jurisdiction. Pursuant to A.R.S. §38-431.01(H), Board members shall not discuss or take action on matters raised during the call to the public. The Board may direct staff to study the matter or direct that the matter be rescheduled for consideration at a later date.

VICE CHAIRMAN SIMMONS MOVED TO GO INTO EXECUTIVE SESSION AT

9:53 A.M.; SECONDED BY SUPERVISOR BROWN; PASSED UNANIMOUSLY.

EXECUTIVE SESSION

1. **Board of Supervisors** - Convene into executive session pursuant to A.R.S. §38-431.03 (A)(3) and (A)(4) for legal advice/consultation on contract negotiations related to the Prescott Downtown Partnership (PDP) management agreement.

EXECUTIVE SESSION FOLLOW-UP ACTION

1. **Board of Supervisors** - Consider such action as may be required regarding the Prescott Downtown Partnership (PDP) management agreement.

SUPERVISOR GARRISON MOTIONED TO APPROVE THE CONTRACT WITH PRESCOTT DOWNTOWN PARTNERSHIP FOR MANAGEMENT OF THE YAVAPAI COUNTY COURTHOUSE PLAZA, CONDITIONED ON THE FOLLOWING MODIFICATIONS:

- **ALL REFERENCES IN THE CONTRACT TO COURTHOUSE PLAZA SHALL BE CHANGED TO YAVAPAI COUNTY COURTHOUSE PLAZA**
- **ALL ADVERTISEMENT AND COMMUNICATION FROM PERMITTEES ABOUT PERMITTED EVENTS SHALL REFERENCE YAVAPAI COUNTY COURTHOUSE PLAZA;**

SECONDED BY VICE CHAIRMAN SIMMONS; PASSED UNANIMOUSLY.

CLAIMS AGAINST YAVAPAI COUNTY

<u>ACCOUNT</u>	<u>REV TYPE</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>	<u>REV TYPE</u>	<u>AMOUNT</u>
GENERAL FUND	GENERAL	\$3,826,062.59	SUSAN KOMEN BREAST HLTH	GRANT/PRIVATE	\$0.00
FOREST PROJECTS	FED IN LIEU	\$0.00	MEDICAL RESERVE CORP	FEES	\$0.00
JAIL DISTRICT	TAXES/TRANSFER	\$590,842.52	DENTAL FEES	FEES	\$39,560.12
SCAAP	GRANT/FEDERAL	\$0.00	COMMUNITY HEALTH CENTER	GRANT/FEDERAL	\$21,805.87
WATER FESTIVAL	DONATIONS	\$0.00	FAMILY PLANNING	GRANT/FEDERAL	\$1,629.51
WIA	GRANT/FEDERAL	\$0.00	MCH PROGRAMS	FEES	\$5,622.99
WINDMILL PARK FUND	DONATIONS	\$0.00	BREAST FEEDING		
TREAS TAXPAYER INFO FUND	FEES	\$126.49	COUNSELOR	GRANT/FEDERAL	\$2,107.18
CERT	GRANT/FEDERAL	\$0.00	TB CONTROL	GRANT/STATE	\$1,077.92
2013 RESPONSE LOGISTICS	GRANT/FEDERAL	\$0.00	W I C PROGRAM	GRANT/FEDERAL	\$16,520.87
EM PLANNER	GRANT/FEDERAL	\$6,981.07	TITLE X FAMILY PLANNING	GRANT/FEDERAL	\$6,200.86
2012 COMMUNICATION	GRANT/FEDERAL	\$0.00	JAIL ENHANCEMENT	GRANT/STATE	\$2,862.22
HS TRAINING EXERCISE	GRANT/FEDERAL	\$0.00	JUVENILE DELINQ		
YCC PRPGRAM-PNF	GRANT/FEDERAL	\$0.00	REDUCTION	GRANT/STATE	\$18,930.23
YCC PROGRAM - YCESA	MISC/TRANSFER	\$0.00	JUVENILE IPS	GRANT/STATE	\$24,843.68
IDEA SECURE CARE GRANT	GRANT/FEDERAL	\$0.00	FAMILY COUNSELING	GRANT/STATE	\$0.00
ISC ADULT PROB FEES	FEES	\$0.00	JUVENILE FOOD PROGRAM	GRANT/FEDERAL	\$1,200.52
ADULT PROB FEES OVER \$40	FEES	\$0.00	PROBATION SERVICES	GRANT/STATE	\$8,897.00
JCEF IPS ASSISTANCE	GRANT/STATE	\$13,249.37	ADULT IPS	GRANT/STATE	\$20,561.55
JCEF SAE ASSISTANCE	GRANT/STATE	\$11,909.85	ADULT PROBATION FEES	FEES	\$89,765.64
DRE DISALBED VOTING	GRANT/FEDERAL	\$27.01	TEENAGE PREGNANCY		
			PREVENT	GRANT/STATE	\$0.00
			PROBATION ENHANCEMENT	GRANT/STATE	\$65,517.92
			RECORDERS SURCHARGE	FEES	\$11,567.89

EQUIPMENT

JPO MINI GRANTS	GRANT/PRIVATE, GRANT/STATE	\$0.00	DEA BYRNE JAG	GRANT/STATE	\$2,267.75
AOC TITLE ID	GRANT/FEDERAL	\$0.00	MISC SMALL GRANTS	GRANT/FED/STATE	\$5,530.88
AOC TITLE IIA	GRANT/FEDERAL	\$865.26	CRIMINAL JUSTICE ATTY	GRANT/STATE	\$7,495.12
AOC IDEA BASIC PART B	GRANT/FEDERAL	\$0.00	BAD CHECK PROGRAM	FEES	\$978.45
AOC SECURE CARE	GRANT/FEDERAL	\$0.00	CDBG GRANT	GRANT/FEDERAL	\$9,810.00
RIGHT BY KIDS	DONATIONS	\$0.00	JUV PROBATION SERVICES	FEES	\$3,253.94
DEWEY HUMBOLDT AGREE	IGA	\$16,349.59	COMMODITY FOOD	GRANT/FEDERAL	\$512.87
FORENSIC INTERVIEW CHILD	GRANT/STATE	\$0.00	SEXUAL TRANS DISEASE	GRANT/FEDERAL	\$2,007.30
YCCF K9 PROGRAM	GRANT/PRIVATE	\$0.00	HI RISK CHLD HEALTH	GRANT/FED/STATE	\$4,400.93
AZPOST-DRIVER TRAIN TRACK	GRANT/STATE	\$0.00	CLERKS STORAGE	FEES	\$0.00
GPS MONITORING	GRANT/STATE	\$2,762.27	HIV COUNSELING & TESTING	GRANT/FEDERAL	\$499.99
IMMUNIZATION FEES	FEES	\$15,911.84	ATTY ANTI RACKETEERING	MISCELLANEOUS	\$5,378.40
VITAL RECORDS	FEES	\$7,825.52	P A N T	GRANT/STATE	\$10,417.04
WOMEN & CHILD COMM HLTH	GRANT/FEDERAL	\$1,664.13	LAW LIBRARY	FEES	\$7,183.47
SEXUALITY EDUCATION	GRANT/STATE	\$4,185.49	C A S A	GRANT/STATE	\$11,416.97
PUBLIC HEALTH PROGRAMS	MISCELLANEOUS	\$0.00	VICTIM WITNESS PROGRAM	DONATIONS	\$1,331.85
ENVIRONMENTAL HEALTH	FEES	\$28,074.36	911 STATE GRANT	GRANT/STATE	\$1,163.77
COURT ENHANCEMENT	FEES	\$6,998.80	SCHOOL RESOURCE MAYER	GRANT/STATE	\$3,342.97
CONCILIATIONS COURT	FEES	\$1,630.17	STATE GRANT IN AID	GRANT/STATE	\$0.00
INMATE HEALTH SERVICES	MISCELLANEOUS	\$597.92	DRUG TREATMENT ED FUND	GRANT/STATE	\$5,767.41
RICO/ACASA CONTRIBUTION	TRANSFER	\$0.00	MENTAL HEALTH PARTNERS	FEES	\$3,080.81
DRUG ENFORCEMENT					
FUNDING	GRANT/FED/STATE	\$4,848.58	FIELD TRAINER	GRANT/STATE	\$2,632.27
PROBATE FUND	FEES	\$738.22	COURT ID BADGE FUND	FEES (MISC)	\$0.00
VOMP VICTIN OFFENDER MED	MISC/TRANSFER	\$0.01	ATTENDANT CARE	FEES	\$6,674.43
LOCAL ADR	FEES	\$0.00	ACCESS & VISITATION	GRANT/FEDERAL	\$0.00
FTG INDIGENT DEFENSE	GRANT/STATE	\$8,982.33	CHILDREN'S JUSTICE	FEES	\$1,830.81
VICTIMS RIGHTS IMPL	GRANT/STATE	\$6,331.11	CHILD SUPPORT & VISIT	FEES	\$1,228.13
			DOMESTIC RELATIONS ED		
VICTIMS RIGHTS PROGRAM	GRANT/STATE	\$1,665.27	MED	FEES	\$0.00
JABG 2014 PHASE 16	GRANT/FEDERAL	\$208.96	2015 STEP EQUIPMENT	GRANT/FEDERAL	\$0.00
IMMUNIZATION SERVICE	GRANT/FEDERAL	\$4,029.04	SELF SERVICE	FEES (MISC)	\$910.46
IDEA PRESCHOOL	GRANT/FEDERAL	\$0.00	VICTIM OF CRIME ACT VOCA	GRANT/FEDERAL	\$9,726.14
PUBLIC DEFENDER TRAINING	INTERGOV MISC	\$1,974.88	JTSF TREATMENT	GRANT/STATE	\$12,513.43
FAMILY DRUG COURT	TRANSFER	\$1,651.03	DIVERSION CONSEQUENCE	GRANT/STATE	\$2,931.44
JUVENILE DRUG COURT	GRANT/STATE	\$4,489.78	TOBACCO DONATION FUND	DONATIONS	\$0.00
JUV DETENTION PACE	TAXES (MISC)	\$11,693.70	WELL WOMEN COMPASSION	DONATIONS	\$0.00
SPECIAL PROGRAM	TAXES/FEES	\$64,400.80	ASH FORK ST LIGHTING DIST	TAXES	\$37.12
SMALL SCHOOLS BEHA	GRANT/FEDERAL	\$0.00	COYOTE SPRINGS	MISCELLANEOUS	\$24.87
PROFESSIONAL					
DEVELOPMENT	FEES	\$0.00	POQUITO VALLEY ROAD ID	MISCELLANEOUS	\$24.87
WALMART SHOP WITH A COP	DONATIONS	\$0.00	YARNELL STREET DISTRICT	TAXES	\$2,330.84
MOBILE COMMAND CENTER	DONATIONS	\$0.00	SELIGMAN ST LIGHTING DIST	TAXES	\$0.00
FTG LOCAL COURT	GRANT/STATE	\$9,179.42	FLOOD CONTROL	TAXES	\$57,832.99
			OAK CREEK WATERSHED		
FTG - SET ASIDE	FEES	\$0.00	MAPPING	GRANT/FEDERAL	\$80,930.74
	TAXES/FED IN				
HURF ROAD	LIEU/MISC	\$460,949.68	SELIGMAN SANITARY DIST	TAXES	\$24.85
HEALTH FUND	MISC/TRANSFER	\$26,316.07	LIBRARY DIST	TAXES	\$76,900.16
JAIL COMMISSARY	MISCELLANEOUS	\$17,122.65	INMATE FOOD	FEES (MISC)	\$7,626.19
YAVAPAI CEMETERY ASSOC	DONATIONS	\$47.93	PUBLIC DEFENDER FEES	FEES	\$0.00
TIRE RECYCLE	GRANT/STATE	\$19,086.35	COURT IMPROVEMENT PROJ	GRANT/STATE	\$1,777.43

SMOKE FREE AZ	GRANT/STATE	\$3,114.27	K-9 PROGRAM	DONATIONS	\$0.00
ELL CONSORTIUM 2003 NCLB	GRANT/FEDERAL	\$0.00	CAPITAL PROJECTS	TAXES	\$949.22
FTG COUNTY ATTORNEY	GRANT/STATE	\$4,550.20	BAGDAD AIRPORT	GRANT/FED/STATE	\$0.00
FAMILY LAW COMMISSION COMMUNITY PUNISHMENT PROG	GRANT/FEDERAL	\$5,895.19	SEDONA AIRPORT	GRANT/FED/STATE	\$11,822.97
ADULT DRUG COURT	GRANT/STATE	\$7,177.50	2013 DUI ENFORCEMENT 164	GRANT/FEDERAL	\$0.00
REGIONAL ROAD FUND	GRANT/STATE	\$3,758.55	2017 DUI EQUIPMENT	GRANT/FEDERAL	\$0.00
YAVAPAI LIBRARY NETWORK CONSORTIUM	TAXES/IGA/FEES	\$79,125.88	RICO CONTRIBUTION	TRANSFER	\$899.20
MARIJUANA ERADICATION	IGA	\$2,856.19	MISCELLANEOUS REIMB ACCIDENT INVESTIGATION EQUIPMENT	MISCELLANEOUS	\$270.72
STERILIZATION SERVICES	GRANT/FEDERAL	\$0.00	CHARTER SCHOOL ASSOC	GRANT/FEDERAL	\$0.00
HEALTH START	GRANT/FEDERAL	\$300.00	ESA Driver Ed Endors Prog	DONATIONS	\$0.00
VICTIM COMPENSATION ACJC	GRANT/FED/STATE	\$6,783.62	YCSO YOUTH FUND	DONATIONS/FEES	\$0.00
VICTIM COMP RESTITUTION	GRANT/STATE	\$1,852.03	2014 DUI ENFORCEMENT	DONATIONS	\$0.00
VICTIM COMP SUBROGATION	RESTITUTION	\$2,801.26	CHINO VALLEY DISPATCH	GRANT/FEDERAL	\$0.00
INTERSTATE COMPACT PROG	DONATIONS	\$0.00	JP ASSESSMENT 12 116 04E	IGA	\$7,127.74
PREPAREDNESS BIOTERROR	GRANT/STATE	\$3,174.00	COURT ORDER	FEES	\$878.41
STATE GRANT IN AID	GRANT/FEDERAL	\$9,382.59	2013 DUI VAN	FARE	\$0.00
PC FEES WEST YAVAPAI	GRANT/STATE	\$0.00	2013 BICYCLE SAFETY	REIMBURSEMENTS	\$0.00
WELL WOMAN HEALTH CHECK	FEES	\$168,188.59	2013 BYRNE JAG	GRANT/FEDERAL	\$0.00
TOBACCO EDUCATION	GRANT/FED/STATE	\$8,603.54	ATTY FED ANTI RACKETEER VICTIM COMPENSATION OTHER	GRANT/FEDERAL	\$0.00
ESA SPELLING BEE	GRANT/STATE	\$8,979.29	ATTY RX DRUG REDUCTION ATTY MISC REIMBURSEMENTS	INTEREST	\$0.00
DETENTION EDUCATION DEPENDENCY CASE PROCESSING INITIATIVE	DONATIONS	\$750.00	DPS GANG MOU	GRANT/STATE	\$0.00
CHILD VICTIM ADVOCACY	TAXES (MISC)	\$560.22	2014 BYRNE JAG	MISCELLANEOUS	\$0.00
TRANSFERRED YOUTH	GRANT/STATE	\$208.63	TECHNOLOGY PROJECT MGR CHINO VALLEY MDC CONTRACT	GRANT/STATE	\$0.00
AMERICORPS	GRANT/FEDERAL	\$0.00	HELICOPTER WAGES AND FUEL	GRANT/FEDERAL, TRANSFER	\$2,369.12
NARTA	GRANT/STATE	\$380.36	ICAC TASK FORCE	IGA	\$443.09
STATE FARM SAFETY PROGRAM	DONATIONS	\$0.00	OFFICER EQUIP 12 116 04	GRANT/FEDERAL	\$1,114.05
RICO-PANT	TRANSFER	\$3,856.94	VERDE CONSTABLE GRANTS	GRANT/FEDERAL	\$0.00
ACF YAVAPAI COORDINATED RELEASE	GRANT/PRIVATE	\$0.00	CYMPO FTA 5303	FINES	\$0.00
ACF YAVAPAI COORDINATED RELEASE	GRANT/PRIVATE	\$0.00	CYMPO PL & SPR	GRANT/STATE	\$0.00
POST ARREST DIVERSION PROGRAM	GRANT/FEDERAL	\$1,048.27	CYMPO LRTP S[R CYMPO COORDINATED MOBILITY	GRANT/FEDERAL	\$993.09
PORTABLE RADIO PROJECT I JCRF ASTEP & LEAP PROGRAMS	GRANT/FEDERAL	\$0.00	ACCOMMODATION SCHOOL IGA	GRANT/FEDERAL	\$8,149.46
BCC WILDLIFE-VIEWING PROGRAM	GRANT/STATE	\$0.00	ESA E RATE PROGRAM	GRANT/FEDERAL	\$0.00
STORY SHARE	GRANT/FEDERAL	\$2,664.55	WCRSC RTTT GRANT	GRANT/FEDERAL	\$0.00
ARMORED CAR SERVICE	INTEREST	\$2,522.90	AZ COMM FOUNDATION OF YC (ACFYC) SUBSTANCE ABUSE BLOCK GRANT INITIATIVE	GRANT/PRIVATE	\$2,799.48
ARIZONA LIVING WELL CHILD CARE HEALTH CONSULT	GRANT/FEDERAL	\$2,850.40	TASC COMMUNITY GRANT	GRANT/FEDERAL	\$0.00
SAFE ROUTES TO SCHOOL	GRANT/STATE	\$2,538.05	IDEA LETRS TOT INSTITUTE	GRANT/FEDERAL	\$0.00
PUBLIC HLTH ACCREDITATION	GRANT/FEDERAL	\$0.00	HIV CARE SERVICES	GRANT/FEDERAL	\$2,868.39
POPULATION HLTH POLICY	GRANT/FED/STATE	\$2,062.35	PRESCRIPTION DRUG	GRANT/FEDERAL	\$1,762.22
SNAP ED LOCAL INCENTIVE	GRANT/FEDERAL	\$2,169.06			
CLINIC FUND	MISC/TRANSFER	\$6,278.86			
		\$33,472.26			

OVERDOSE PREVENT

FDA COMPLIANCE AND SUPPORT	GRANT/FEDERAL	\$2,293.18
TOTAL		\$6,301,395.17

GENERAL	\$3,826,063
TAXES/TRANSFER	\$590,843
GRANT/FEDERAL	\$216,811
FEES	\$406,432
GRANT/STATE	\$321,610
IGA	\$27,924
TRANSFER	\$6,407
MISCELLANEOUS	\$23,419
GRANT/FED/STATE	\$44,160
DONATIONS	\$2,130
INTERGOV MISC	\$1,975
TAXES (MISC)	\$12,254
TAXES/FEES	\$64,401
TAXES/FED IN LIEU/MISC	\$460,950
MISC/TRANSFER	\$59,788
TAXES/IGA/FEES	\$79,126
FEES (MISC)	\$8,537
TAXES	\$138,075
GRANT/STATE, TRANSFER	\$2,369
GRANT/PRIVATE	\$2,799
FINES	\$0
RESTITUTION	\$2,801
CABLE FEE	\$0
INTEREST	\$2,523
N/A	\$0
FARE REIMBURSEMENTS	\$0
DONATIONS/FEES	\$0
FED IN LIEU	\$0
GRANT/PRIVATE, GRANT/STATE	\$0
	\$6,301,395

In addition, payroll was issued on December 8, 2017, for pay period ending December 2, 2017; warrant numbers 20617029 through 20617109 in the amount of \$72,390.46. Jury Certificates issued during this time 68141689 through 68141983. Warrants issued for December 20, 2017, Board day: 40394083 thru 40394218; 40394219 thru 40394407; 4000226, 2000068, 4000227, 4000228.

ADJOURNMENT

There being no further business to discuss, the regular session of the Board of Supervisors held on December 20, 2017, adjourned at 10:25 a.m.

Thomas Thurman, Chairman

ATTEST:

Kim Kapin, Clerk of the Board

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Session of the Board of Supervisors of Yavapai County, Cottonwood, Arizona, held on the 20th day of December, 2017. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2017.