



OFFICE OF BOARD OF SUPERVISORS
YAVAPAI COUNTY, ARIZONA

Prescott, Arizona

October 4, 2017

MINUTES OF THE BOARD OF SUPERVISORS REGULAR SESSION HELD ON OCTOBER 4, 2017, 9:00 A.M., in the BOARD ROOM located at 1015 FAIR STREET, Prescott, Arizona.

CALL TO ORDER

Chairman Thurman called the meeting to order at 9:00 a.m.

INVOCATION/PLEDGE OF ALLEGIANCE

Pastor Mike Cool, Lifepointe Church, gave the invocation and led the audience in the Pledge of Allegiance.

ROLL CALL

Present:

Thomas Thurman, Chairman
Rowle P. Simmons, Vice-Chairman
Supervisor Randy Garrison
Supervisor Craig L. Brown
Supervisor Jack R. Smith

Absent:

None

Kim Kapin, Clerk of the Board, called roll and informed the Chairman a quorum had been met.

SUPERVISORS' REPORTS AND COUNTY ADMINISTRATOR'S REPORT Pursuant to A.R.S. §38-431.02(K), individual Supervisors and the County Administrator may present brief summaries of current events but no discussion may occur and no action may be taken regarding anything that is presented.

Supervisor Brown mentioned that October was Breast Cancer Awareness Month. He noted he held Town Halls in Ash Fork, Seligman and Poquito Valley. The next Town Hall was the following day at the Senior Center in Chino Valley at 6:00 p.m. He reminded everyone to get their flu shot.

Vice Chairman Simmons attended the Health Board meeting the previous day and received his flu shot. He appreciated the departments that participated in the Town Halls. He announced the following upcoming events:

- Town Hall in Wilhoit on October 12, 2017
- Town Hall in the Mountain Club on October 16, 2017
- Town Hall in Congress on November 2, 2017
- Event at Watson Lake on October 13-15, 2017

He talked about a shuttle for the Yarnell Memorial. He mentioned the death of Robert Farster, who was a MAT Force advocate.

Supervisor Garrison announced the upcoming Town Halls in the Verde Village on October 9, 2017, at 7:00 p.m. and in the Village of Oak Creek on October 10, 2017 at 7:00 p.m. He said the Verde River Days event was well attended and noted the Water Festival was the following day at Dead Horse Park.

Supervisor Smith talked about the Verde River Days and said he would be at the Water Festival the following day. He noted the upcoming Coffee Chat was on November 8, 2017, at Stepping Stones in Prescott Valley. He stated there were monitoring poles put on Sunset Lane in Prescott Valley to take counts for the upcoming roadway improvements. Supervisor Smith presented a flag and certificate to Life Pointe Church and thanked them for bettering the Castle Canyon Mesa area. He announced the candlelight vigil for the 'Say No to Domestic Violence' at the Prescott Valley Civic Center.

Chairman Thurman said there was a flu clinic in Cornville that provided 130 flu shots. He noted there would be a community meeting at the Prescott Country Club on October 4, 2017. He announced the following events:

- Agua Fria Parade in Dewey-Humboldt on October 7, 2017
- Fall Tourism Forum for Northern Arizona Council of Governments (NACOG) in Pine Top the week of October 9, 2017
- Fort Verde Days on Saturday, October 14, 2017
- Rural Transportation Summit on October 18-20, 2017
- County Supervisors Association (CSA) Summit at the end of October

PRESENTATIONS

1. **Board of Supervisors** - Presentation and update on the West Yavapai Guidance Clinic's Crisis Stabilization Unit located in Prescott Valley. Presenter: Laura Norman, Chief Development & Communication Officer, West Yavapai Guidance Clinic.

Laura Norman, Chief Development and Communication Officer for West Yavapai Guidance Clinic, introduced Sue Carlton-Clump. Ms. Norman talked about the Crisis Stabilization Unit (CSU). She noted the Unit opened on June 21, 2017. She said the goal was to provide better mental health and substance use care, and also keep people out of jail and out of the local emergency rooms. She gave the following updates:

- 82 people were brought to the CSU by local law enforcement
- 665 people were served
- CSU provided services to address drug, alcohol and suicide problems
- Increased referrals
- Open 24/7 for any crisis

Chairman Thurman talked about the relationship CSU had with law enforcement; Ms. Norman said law enforcement dropped people off at the CSU when they did not think they should go to jail.

Ms. Norman discussed funding and noted there was an issue with affordable housing.

Supervisor Brown said the County had double the rate of suicides compared to the rest of the State; Ms. Norman confirmed that the community still struggled with a high suicide rate.

Supervisor Smith noted he had been with the CSU project from the beginning. He commended the relationship that CSU had with law enforcement.

Ms. Norman believed the community should be aware of law enforcement's involvement with mental illness.

CONSENT AGENDA

Consent item 13 was pulled from the Consent Agenda for further discussion.

1. **Board of Supervisors** - Approve minutes of meeting of September 20, 2017.
2. **Board of Supervisors** - Approve use of the Citizen's Cemetery for the Cemetery Walk fundraiser on October 28, 2017, and for a "Dia de los Muertos"(Day of the Dead) ceremony on October 29, 2017.
3. **Board of Supervisors** - Approve appointment and removal of precinct committeemen as recommended by the Yavapai County Democratic Party, all as evidenced in Board Memorandum No. 2017-11.

BOARD OF EQUALIZATION Minutes of Meeting October 4, 2017

The Board of Supervisors resolved into the Board of Equalization.

Present: Thomas Thurman, Chairman; Rowle P. Simmons, Vice-Chairman; Randy Garrison, Member; Craig L. Brown, Member; Jack R. Smith, Member.

Also present: Phil Bourdon, County Administrator; Martin Brennan, Board Counsel; Kim Kapin, Clerk of the Board.

4. **Board of Supervisors - The Board of Supervisors will resolve into the Board of Equalization, and following consideration of this item will reconvene as the Board of Supervisors-** Ratify the decisions of the Hearing Officer for hearings held on September 20-22, 2017.

DIRECTOR SMITH MOTIONED TO RATIFY THE DECISIONS OF THE HEARING OFFICER FOR HEARINGS HELD ON SEPTEMBER 20-22, 2017; SECONDED BY VICE CHAIRMAN SIMMONS; PASSED UNANIMOUSLY.

5. **Board of Supervisors** - Approve vouchers.
6. **County Attorney** - Approve Waiver of Conflict concerning an Agreement for Substitute Consolidation Services between Yavapai County and Yavapai Accommodation School District #99.
7. **County Attorney** - Approve Advanced Step Hire of Range 69, Step 32 for attorney Steven Clark.
8. **Development Services** - Approve five (5) employees to attend the Arizona Planning Association 2017 State Conference in Fort McDowell, AZ on October 25-27, 2017.
9. **Facilities** - Approve termination of the Technical Services Agreement by and between Climatec, LLC and Yavapai County.
10. **Facilities**- Approval for \$32,569.00 for Specialty Paving and Grading, LLC for budgeted Capital project to pave the parking lot at Mayer Centennial Park, and authorize the Director of Facilities to sign all documents relative to the project.
11. **Fleet Management** - Approve a new agreement with Sierra Auction Management Inc., to conduct auctions for our vehicle, equipment, and surplus items.
12. **Human Resources** - Approve the hire of William Rejebian as Librarian – Cataloging at Range 62, Step 24, with an effective date of October 2, 2017.

**BOARD OF DIRECTORS
YAVAPAI COUNTY FREE LIBRARY DISTRICT
Minutes of Meeting
October 4, 2017**

The Board of Supervisors resolved into the Board of Directors of the Yavapai County Free Library District.

Present: Thomas Thurman, Chairman; Rowle P. Simmons, Vice-Chairman; Randy Garrison, Member; Craig L. Brown, Member; Jack R. Smith, Member.

Also present: Phil Bourdon, County Administrator; Martin Brennan, Board Counsel; Kim Kapin, Clerk of the Board.

13. **Library District - The Board of Supervisors will resolve into the Board of Directors of the Yavapai County Free Library District and following consideration of this item will reconvene as the Board of Supervisors.** Approval of a Business Service Agreement with Cable One to provide internet

connection and equipment to Clark Memorial Library.

ITEM WITHDRAWN

14. **Library District - The Board of Supervisors will resolve into the Board of Directors of the Yavapai County Free Library District and following consideration of this item will reconvene as the Board of Supervisors.** Approval of an Intergovernmental Agreement with Yavapai College and the Mayer Unified School District for the purposes of establishing a library in Spring Valley.

DIRECTOR SMITH MOTIONED TO APPROVE AN INTERGOVERNMENTAL AGREEMENT WITH YAVAPAI COLLEGE AND THE MAYER UNIFIED SCHOOL DISTRICT FOR THE PURPOSES OF ESTABLISHING A LIBRARY IN SPRING VALLEY; SECONDED BY VICE CHAIRMAN SIMMONS; PASSED UNANIMOUSLY.

15. **Public Works** - Approve Authorization of Services #1722561 with Ninyo & Moore in the amount not to exceed \$16,971.00 for quality control testing on the upcoming Fair Oaks Road Overlay Project #1722544 (District 4 - Supervisor Brown)
16. **Public Works** - Approve a right of way project on East Stardust Circle in the Lake Montezuma Hills Amended Subdivision. Cost is estimated at \$20,000.00 to be paid out of HURF budgeted funds (District 2 - Supervisor Thurman)
17. **Public Works** - Award contracts to all bidders at various unit prices for Supply of Aggregate Base Course in Yavapai County, AZ - Contract #1722547 (All districts)
18. **Public Works** - Award contracts to all bidders at various unit prices for Supply and Deliver Portland Cement Concrete Products in Yavapai County, AZ - Contract #1722550 (All districts)
19. **Public Works** - Award contracts to all bidders at various unit prices for Supply and/or Supply and Deliver Signs, Sign Posts, Related Hardware, and Accessories in Yavapai County, AZ - Contract #1722551 (All districts)
20. **Public Works** - Award contracts to all bidders at various unit prices for Supply of Operated Equipment in Yavapai County, AZ - Contract #1722549 (All districts)
21. **Public Works** - Award contract to Empire Southwest, LLC for Purchase and Deliver 100 or More 3/4" x 8" x 7' - 5/8" and 200 or More 3/4" x 8" x 7' - 3/4" Hole, Double-Curved, Heat Treated Grader Blades in Yavapai County, AZ - Contract #1722548 (All Districts)
22. **Recorder** - Approve an Intergovernmental Agreement (IGA) between the Secretary of State's Office and Yavapai County, to expire June 30, 2018, for the continued maintenance and operation of the existing voter registration system with the current vendor.
23. **School Superintendent** - Approve agreement between Yavapai County School Superintendent and The PEAK School for E-Rate Consulting Services.
24. **Sheriff** - Approve to send smoke inhalation property/equipment to auction for disposal.
25. **Sheriff** - Approve two employees to attend the Arizona Inland Search Management training in Tucson, AZ on November 13 through 17, 2017.
26. **Sheriff** - Approve 2017-2018 agreement with Angie's House to reserve one

transitional bed and allow for the use of additional transitional beds as required and available for individuals being released from the Yavapai County Jail. Approved agreement will be paid for with special funds received through the Arizona Community Foundation.

27. **Sheriff** - Approve agreement with Prescott Transit Authority for transportation of indigent at-risk individuals released from the Yavapai County Jail effective June 13, 2017 and terminating June 12, 2018. Approved agreement will be paid for with special funds received through the Arizona Community Foundation-Sedona.
28. **Sheriff** - Approve agreement with CK's Need A Lift/Liver LLC for transportation of indigent at risk individuals released from the Yavapai County Jail effective June 13, 2017 and terminating June 12, 2018. Approved agreement will be paid for with special funds received through the Arizona Community Foundation-Sedona.

**BOARD OF DIRECTORS
YAVAPAI COUNTY JAIL DISTRICT
Minutes of Meeting
October 4, 2017**

The Board of Supervisors resolved into the Board of Directors of the Yavapai County Jail District.

Present: Thomas Thurman, Chairman; Rowle P. Simmons, Vice-Chairman; Randy Garrison, Member; Craig L. Brown, Member; Jack R. Smith, Member.

Also present: Phil Bourdon, County Administrator; Martin Brennan, Board Counsel; Kim Kapin, Clerk of the Board.

29. **Yavapai County Jail District - The Board of Supervisors will resolve into the Board of Directors of the Yavapai County Jail District, and following consideration of this item will reconvene as the Board of Supervisors -** Approve a prorated three-year contract with Axon Enterprise to purchase eleven (11) body worn cameras for detention staff, digital evidence storage, a docking station and an assurance plan for repair and replacement. The initial purchase and first year maintenance to be paid for through special funds (Jail Enhancement Funds) and request additional budget capacity for year 2 and 3.

DIRECTOR SMITH MOTIONED TO APPROVE A PRORATED THREE-YEAR CONTRACT WITH AXON ENTERPRISE TO PURCHASE ELEVEN (11) BODY WORN CAMERAS FOR DETENTION STAFF, DIGITAL EVIDENCE STORAGE, A DOCKING STATION AND AN ASSURANCE PLAN FOR REPAIR AND REPLACEMENT. THE INITIAL PURCHASE AND FIRST YEAR MAINTENANCE TO BE PAID FOR THROUGH SPECIAL FUNDS (JAIL ENHANCEMENT FUNDS) AND REQUEST ADDITIONAL BUDGET CAPACITY FOR YEAR 2 AND 3; SECONDED BY VICE CHAIRMAN SIMMONS; PASSED UNANIMOUSLY.

SUPERVISOR SMITH MOTIONED TO APPROVE THE CONSENT AGENDA

ITEMS 1-29; EXCEPT ITEM 13; SECONDED BY VICE CHAIRMAN SIMMONS; PASSED UNANIMOUSLY.

ACTION

1. **Board of Supervisors** - Approve Proclamation declaring October 16-20, 2017, as Mediation Week in Yavapai County.

Chairman Thurman read the proclamation and the Board presented the proclamation to Heather Seets, Alternative Dispute Resolution (ADR) Services Manager.

SUPERVISOR BROWN MOTIONED TO APPROVE PROCLAMATION DECLARING OCTOBER 16-20, 2017, AS MEDIATION WEEK IN YAVAPAI COUNTY; SECONDED BY VICE CHAIRMAN SIMMONS; PASSED UNANIMOUSLY.

2. **Board of Supervisors** - Approve Resolution and letters to Arizona's Congressional Delegation requesting the Congress of the United States to provide full funding for the Payment-In-Lieu-of-Taxes Program (PILT)

Supervisor Smith discussed Payment-In-Lieu-of-Taxes (PILT).

SUPERVISOR BROWN MOTIONED TO APPROVE RESOLUTION AND LETTERS TO ARIZONA'S CONGRESSIONAL DELEGATION REQUESTING THE CONGRESS OF THE UNITED STATES TO PROVIDE FULL FUNDING FOR THE PAYMENT-IN-LIEU-OF-TAXES PROGRAM (PILT); SECONDED BY VICE CHAIRMAN SIMMONS; PASSED UNANIMOUSLY.

**BOARD OF DIRECTORS
YAVAPAI COUNTY JAIL DISTRICT
Minutes of Meeting
October 4, 2017**

The Board of Supervisors resolved into the Board of Directors of the Yavapai County Jail District.

Present: Thomas Thurman, Chairman; Rowle P. Simmons, Vice-Chairman; Randy Garrison, Member; Craig L. Brown, Member; Jack R. Smith, Member.

Also present: Phil Bourdon, County Administrator; Martin Brennan, Board Counsel; Kim Kapin, Clerk of the Board.

3. **Yavapai County Jail District - The Board of Supervisors will resolve into the Board of Directors of the Yavapai County Jail District, and following consideration of this item will reconvene as the Board of Supervisors.** Discussion and possible action regarding the funding of the Yavapai County Jail District.

Phil Bourdon, County Administrator, presented a PowerPoint that included the following:

- Jail District funding
 - Cost of Existing County Jail System (pie chart)
 - 48%- ¼ cent sales tax
 - 43%- General fund
 - 5- Miscellaneous
 - 4- Fund balance
 - Where is the funding going?
 - Jail Expenditures
 - Salaries- \$12,490,496.00
 - Services- \$3,892,478.00
 - Supplies- \$1,407,432.00
 - Capital- \$310,000.00
 - History of Jail District
 - 1999 - Jail District formed
 - 2000 - Voters approve ¼ cent sales tax for 20 years. Relieved cities and towns of charges for inmates
 - 2020 - ¼ Cent sale tax expires- vote required to continue funding Public Safety
 - What does the ¼ cent mean to you?
 - Continuing current sales tax requires voter approval
 - \$5.00 sale = 1 ¼ pennies tax
 - When can you ask voters to continue funding Public Safety?
 - March 2018 – Mail-In Election
 - May 2018 – Mail-In Election
 - August 2018 - Primary Election
 - November 2018 - General Election
 - Process for Setting a Ballot Measure for March 2018
 - Approve Resolution Setting Ballot Measure and Language - November 13, 2017
 - Draft Arguments for and Against Measure - December 15, 2017
 - Produce and Mail Publication Pamphlet - February 11, 2018
 - Mail Ballots - Week of February 19, 2018
 - Election Date - March 13, 2018
 - Process for Setting a Ballot Measure for May 2018
 - Approve Resolution Setting Ballot Measure and Language - January 15, 2018
 - Draft Arguments for and Against Measure - February 16, 2018
 - Produce and Mail Publication Pamphlet - April 15, 2018
 - Mail Ballots - Week of April 23, 2018
 - Election Date - May 15, 2018

Chairman Thurman questioned if the Jail District had been useful to the Sheriff's Office; Scott Mascher, County Sheriff, said the District had been very beneficial to the County, local cities and the citizens of the County. Sheriff Mascher believed it was important for the general fund be used for community projects and not for the criminal justice system.

He stated that it was helpful for the Jail District to be funded by the sales tax.

Chairman Thurman asked if there would be less arrests if the Board allowed the tax to expire; Sheriff Mascher stated there would be more discussion regarding lower level arrests and review of the risks.

Supervisor Brown said it would be devastating to the budgets of Chino Valley and the City of Prescott if the tax was allowed to sunset. He noted it would also have a negative effect on the budget process and possibly on the safety of the public.

Sheriff Mascher noted the jail was currently more over crowded than it was the previous time the County tried to pass the tax. He believed there could be civil rights violations if the funding were to cease for the district.

Supervisor Brown talked about the money that would have to be made up from somewhere else if the tax were to expire. He stated the general fund would not be able to handle the cost. He pointed out that the new jail was a separate issue from the ¼ cent tax discussion and that the ¼ cent tax needed to be renewed.

Vice Chairman Simmons agreed with Supervisor Brown and said he supported extending the tax.

Supervisor Smith was concerned that money would have to come from the general fund if the tax expired. He talked about the tax rates in the various areas of the County. He believed the sales tax was high enough already, but that the ¼ cent tax was vital.

Mr. Bourdon explained that the County currently had a ¼ cent jail tax and ½ cent general fund tax.

The Board discussed a time frame to go before the voter to request the continuation of the ¼ cent jail tax.

Mr. Bourdon said he would bring in the Elections Director and Recorder before the Board to weigh in regarding the March election timeline.

Supervisor Brown noted the Sheriff's Office had done a great job managing the jail and had done what they could to keep costs down.

CHAIRMAN THURMAN MOTIONED TO GO TO THE VOTER IN MARCH, 2018, FOR A CONTINUATION OF THE EXISTING ¼ CENT SALES TAX FOR 20 YEARS PAST THE EXPIRATION DATE IN 2020; SECONDED BY VICE CHAIRMAN SIMMONS; PASSED UNANIMOUSLY.

HEARINGS

1. **Development Services** - Recommend to the Arizona Department of Liquor Licenses and Control approval of a Series 10 Beer & Wine Store Agent Change/Acquisition of Control liquor license application without protest submitted by Heather M. Ramirez of Historic Rt. 66 General Store located at 506 W. Highway 66, Seligman 86337.

SUPERVISOR GARRISON MOTIONED TO APPROVE A SERIES 10 BEER & WINE STORE AGENT CHANGE/ACQUISITION OF CONTROL LIQUOR LICENSE APPLICATION WITHOUT PROTEST SUBMITTED BY HEATHER M. RAMIREZ OF HISTORIC RT. 66 GENERAL STORE LOCATED AT 506 W. HIGHWAY 66, SELIGMAN 86337; SECONDED BY VICE CHAIRMAN SIMMONS; PASSED UNANIMOUSLY.

2. **Development Services** - Recommend to the Arizona Department of Liquor Licenses and Control approval of a Series 11 Hotel (1133040) liquor license application without protest submitted by David S. Pizer as agent for Creekside Preserve Lodge & Cabins, located at 11255 S. State Route 69, Mayer 86333.

SUPERVISOR GARRISON MOTIONED TO APPROVE A SERIES 11 HOTEL (1133040) LIQUOR LICENSE APPLICATION WITHOUT PROTEST SUBMITTED BY DAVID S. PIZER AS AGENT FOR CREEKSIDE PRESERVE LODGE & CABINS, LOCATED AT 11255 S. STATE ROUTE 69, MAYER 86333; SECONDED BY VICE CHAIRMAN SIMMONS; PASSED UNANIMOUSLY.

3. **Development Services** - Approve a Zoning Map Change from C1-35 (Commercial; Neighborhood Sales and Services; min. 35,000 sq. ft. lot size) to C2-1 (Commercial; General Sales and Services) in order to allow the construction and operation of a mini storage facility on two parcels totaling approximately 2.58 acres in an C1-35 (Commercial; Neighborhood Sales and Services; min. 35,000 sq. ft. lot size) zoning district, subject to the recommended stipulations contained in the Memorandum to the Board of Supervisors dated 9-25-2017. ; Storage at the Dells LLC; Bill Watson; APN: 106-10-004C and -004F; HA# H16029. The properties are located approximately 345' from the intersection of N State Route 89 and E Old Highway 89A and located in between both roadways in the Granite Dells area near the City of Prescott. S13 T14N R02W G&SRB&M (District 4 - Supervisor Brown)

Dave Williams, Development Services Assistant Director, presented a PowerPoint that included the following information:

- Storage at the Dells Zoning Map Change
 - District map
 - Vicinity Map- located in the Granite Dells Proper
 - Zoning Map- currently zoned as C1-35 and requested to be rezoned as C2-1

- Original Site Plan
- 2015 Air Photo
- Proposed Landscape Plan (sketch)
- Section 547: Landscaping
 - 547.C.2-Landscaped Areas
 - One (1) tree and five (5) understory plants (equal mix of shrubs, accents and groundcover) per 500 square feet may be clustered or grouped for aesthetics. Minimum 50% of the trees shall be evergreen. Minimum 50% of the understory planting shall be evergreen
 - 30% of landscaped are to have natural looking berm at 18-inch minimum height from ground level (berms shall not be placed within sight line triangles)
- Photo Rendering
- Photo of South on State Route 89
- Photo of North on State Route 89
- Photos of property and surrounding area
- Citizen participation map
- Suggested Stipulations
 - Hearing Application: H16029
 - Zoning Map Change from C1-35 (Commercial; Neighborhood Sales and Services; min. 35,000 sq. ft. lot size) to C2-1 (Commercial; General Sales and Services)
 - Building height limitation of 20 feet
 - Property to be developed in accordance with the zoning district requirements and in accordance with all applicable codes, regulations and ordinance requirements
 - Applicant to provide documentation that they are in compliance with the requirements of the City of Prescott
 - In the event the owner of the subject property files a claim under ARS Section 12-1134 regarding this Zoning Map Change, this Zoning Map Change shall be null and void
- Suggested Stipulation added in response to City of Prescott Agreement dated 7/11/2017
 - In accordance with the agreement between the Storage in the Dells and City of Prescott, Item 1.05, a Non Vehicular Access Easement (NVAE) prohibiting direct vehicular access across the western property line onto State Route 89 shall be recorded. Staff shall be provided a copy of the recorded easement prior to a Certificate of Occupancy being issued on the property
 - Applicant to install and maintain a live 10-foot landscape buffer on the internal property line along State Route 89
- Additional photos

Supervisor Brown noted the applicant had complied with providing a left turn lane.

Discussion ensued amongst Supervisor Garrison, Supervisor Brown and Mr. Williams regarding the landscape and parameters placed on the property.

Supervisor Smith did not believe there should be negotiation of someone's private property. He wanted to remove the stipulation regarding landscape within the property line.

Chairman Thurman read the green sheet for Alan Snyder, neighbor.

David Spence, neighbor, asked about the landscaping requirements. He talked about the widening of the road and if the landscaping would go into the roadway in the future. He said aesthetics and the left turn lane were concerns, but that both had been addressed.

Supervisor Smith said he was happy with the addition of the turn lane.

Mr. Williams clarified that the required landscaping was at the property line and was within the right-of-way.

Bill Watson, representative of the property owners, stated the owners proposed to take the 60-foot setback from the existing roadway to the property line and landscape the area.

Chairman Thurman explained the concern of the neighbors, that if the road was expanded to four lanes, the right-of-way could be used by the City of Prescott or the Arizona Department of Transportation (ADOT). He stated there was a perception that the area was one of the main entrances to the City of Prescott.

Dana Womack, neighbor, said she was in favor of the project, but was concerned about the views of Supervisor Garrison and Supervisor Smith regarding the landscape. She noted there were compromises that needed to be made in the interest of the community.

SUPERVISOR BROWN MOTIONED TO APPROVE A ZONING MAP CHANGE FROM C1-35 (COMMERCIAL; NEIGHBORHOOD SALES AND SERVICES; MIN. 35,000 SQ. FT. LOT SIZE) TO C2-1 (COMMERCIAL; GENERAL SALES AND SERVICES) IN ORDER TO ALLOW THE CONSTRUCTION AND OPERATION OF A MINI STORAGE FACILITY ON TWO PARCELS TOTALING APPROXIMATELY 2.58 ACRES IN AN C1-35 (COMMERCIAL; NEIGHBORHOOD SALES AND SERVICES; MIN. 35,000 SQ. FT. LOT SIZE) ZONING DISTRICT, SUBJECT TO THE RECOMMENDED STIPULATIONS 1-7, CONTAINED IN THE MEMORANDUM TO THE BOARD OF SUPERVISORS DATED 9-25-2017; SECONDED BY VICE CHAIRMAN SIMMONS; PASSED UNANIMOUSLY.

CALL TO THE PUBLIC: Individuals may address the Board for up to three (3) minutes on any relevant issue within the Board's jurisdiction. Pursuant to A.R.S. §38-431.01(H), Board members shall not discuss or take action on matters raised during the call to the public. The Board may direct staff to study the matter or direct that the matter be rescheduled for consideration at a later date.

Fred Caffery, resident of Old Cherry Road, thanked the Board for the turn lane into Old Cherry Road. He talked about the speed limit on that road and said that 25 miles per hour was too fast considering the condition of the road. He requested more presence of law enforcement in the area.

Supervisor Brown said the Board supported the regulation to reduce the speed limit on dirt roads that was brought forward by the Legislature.

VICE CHAIRMAN SIMMONS MOVED TO GO INTO EXECUTIVE SESSION AT 10:43 A.M.; SECONDED BY SUPERVISOR BROWN; PASSED UNANIMOUSLY.

EXECUTIVE SESSION

1. **Board of Supervisors** - Convene into executive session pursuant to A.R.S. §38-431.03(A)(3) and (A)(4) for legal advice/consultation pertaining to a submission of a proposed lease between the Sedona-Oak Creek Airport Authority and Guidance Aviation for approval by the Board of Supervisors.
2. **Board of Supervisors** - Convene into executive session pursuant to A.R.S. §38-431.03(A)(1) to discuss and conduct performance appraisals of the Community Health Services Director, Management Information Systems Director and Finance Director.

EXECUTIVE SESSION FOLLOW-UP ACTION

1. **Board of Supervisors** – Consider such action as may be required regarding a proposed lease agreement between the Sedona-Oak Creek Airport Authority and Guidance Aviation.

Supervisor Smith left the meeting at 10:48 a.m. and was not present for the Executive Session or Follow-Up.

SUPERVISOR GARRISON MOTIONED TO APPROVE THE PROPOSED LEASE AGREEMENT BETWEEN GUIDANCE AIR SERVICE, LLC AND SEDONA-OAK CREEK AIRPORT AUTHORITY PURSUANT TO THE TERMS OF THE MASTER LEASE BETWEEN YAVAPAI COUNTY AND THE AIRPORT AUTHORITY; SECONDED BY SUPERVISOR BROWN; PASSED UNANIMOUSLY.

VICE CHAIRMAN SIMMONS MOVED TO RETURN INTO EXECUTIVE SESSION AT 11:01 A.M.; SECONDED BY SUPERVISOR BROWN; PASSED UNANIMOUSLY.

<u>CLAIMS AGAINST YAVAPAI COUNTY</u>					
<u>ACCOUNT</u>	<u>REV TYPE</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>	<u>REV TYPE</u>	<u>AMOUNT</u>
GENERAL FUND	GENERAL	\$3,506,282.36	YCCF K9 PROGRAM	GRANT/PRIVATE	\$0.00
FOREST PROJECTS	FED IN LIEU	\$0.00	AZPOST-DRIVER TRAIN TRACK	GRANT/STATE	\$0.00
JAIL DISTRICT	TAXES/TRANSFER	\$783,655.61	GPS MONITORING	GRANT/STATE	\$4,271.10
SCAAP	GRANT/FEDERAL	\$0.00	IMMUNIZATION FEES	FEES	\$15,389.98
WATER FESTIVAL	DONATIONS	\$407.25	VITAL RECORDS	FEES	\$6,192.47

WIA	GRANT/FEDERAL	\$109,705.00	WOMEN & CHILD COMM	GRANT/FEDERAL	\$1,569.27
WINDMILL PARK FUND	DONATIONS	\$0.00	HLTH	GRANT/STATE	\$3,347.23
TREAS TAXPAYER INFO FUND	FEES	\$0.00	SEXUALITY EDUCATION	MISCELLANEOUS	\$0.00
CERT	GRANT/FEDERAL	\$0.00	PUBLIC HEALTH PROGRAMS	FEES	\$24,218.63
2013 RESPONSE LOGISTICS	GRANT/FEDERAL	\$0.00	ENVIRONMENTAL HEALTH		
EM PLANNER	GRANT/FEDERAL	\$5,495.14	SUSAN KOMEN BREAST		
2012 COMMUNICATION	GRANT/FEDERAL	\$0.00	HLTH	GRANT/PRIVATE	\$0.00
HS TRAINING EXERCISE	GRANT/FEDERAL	\$0.00	MEDICAL RESERVE CORP	FEES	\$70.00
YCC PRPGRAM-PNF	GRANT/FEDERAL	\$0.00	DENTAL FEES	FEES	\$33,568.27
YCC PROGRAM - YCESA	MISC/TRANSFER	\$0.00	COMMUNITY HEALTH		
IDEA SECURE CARE GRANT	GRANT/FEDERAL	\$0.00	CENTER	GRANT/FEDERAL	\$29,450.04
ISC ADULT PROB FEES	FEES	\$0.00	FAMILY PLANNING	GRANT/FEDERAL	\$1,665.80
ADULT PROB FEES OVER \$40	FEES	\$0.00	MCH PROGRAMS	FEES	\$7,338.43
JCEF IPS ASSISTANCE	GRANT/STATE	\$15,462.81	BREAST FEEDING		
JCEF SAE ASSISTANCE	GRANT/STATE	\$11,909.84	COUNSELOR	GRANT/FEDERAL	\$2,115.84
DRE DISALBED VOTING			TB CONTROL	GRANT/STATE	\$22.64
EQUIPMENT	GRANT/FEDERAL	\$0.00	W I C PROGRAM	GRANT/FEDERAL	\$19,776.81
JPO MINI GRANTS	GRANT/PRIVATE,		TITLE X FAMILY PLANNING	GRANT/FEDERAL	\$6,548.24
AOC TITLE ID	GRANT/STATE	\$0.00	JAIL ENHANCEMENT	GRANT/STATE	\$68.32
AOC TITLE IIA	GRANT/FEDERAL	\$0.00	JUVENILE DELINQ		
AOC IDEA BASIC PART B	GRANT/FEDERAL	\$0.00	REDUCTION	GRANT/STATE	\$18,440.33
AOC SECURE CARE	GRANT/FEDERAL	\$0.00	JUVENILE IPS	GRANT/STATE	\$23,782.67
RIGHT BY KIDS	DONATIONS	\$0.00	FAMILY COUNSELING	GRANT/STATE	\$980.00
DEWEY HUMBOLDT AGREE	IGA	\$12,930.07	JUVENILE FOOD PROGRAM	GRANT/FEDERAL	\$2,143.78
FORENSIC INTERVIEW CHILD	GRANT/STATE	\$0.00	PROBATION SERVICES	GRANT/STATE	\$8,263.03
TEENAGE PREGNANCY			ADULT IPS	GRANT/STATE	\$20,539.10
PREVENT	GRANT/STATE	\$0.00	ADULT PROBATION FEES	FEES	\$44,590.13
PROBATION ENHANCEMENT	GRANT/STATE	\$67,518.86	JUVENILE DRUG COURT	GRANT/STATE	\$4,390.79
RECORDERS SURCHARGE	FEES	\$1,191.10	JUV DETENTION PACE	TAXES (MISC)	\$11,143.27
DEA BYRNE JAG	GRANT/STATE	\$2,267.77	SPECIAL PROGRAM	TAXES/FEES	\$57,920.32
MISC SMALL GRANTS	GRANT/FED/STATE	\$2,755.21	SMALL SCHOOLS BEHA	GRANT/FEDERAL	\$0.00
CRIMINAL JUSTICE ATTY	GRANT/STATE	\$7,813.19	PROFESSIONAL		
BAD CHECK PROGRAM	FEES	\$1,003.69	DEVELOPMENT	FEES	\$0.00
CDBG GRANT	GRANT/FEDERAL	\$22,798.00	WALMART SHOP WITH A		
JUV PROBATION SERVICES	FEES	\$3,253.90	COP	DONATIONS	\$0.00
COMMODITY FOOD	GRANT/FEDERAL	\$578.04	MOBILE COMMAND CENTER	DONATIONS	\$0.00
SEXUAL TRANS DISEASE	GRANT/FEDERAL	\$279.51	FTG LOCAL COURT	GRANT/STATE	\$6,351.84
HI RISK CHLD HEALTH	GRANT/FED/STATE	\$4,845.12	FTG - SET ASIDE	FEES	\$0.00
CLERKS STORAGE	FEES	\$0.00	HURF ROAD	TAXES/FED IN	
HIV COUNSELING & TESTING	GRANT/FEDERAL	\$493.60	HEALTH FUND	LIEU/MISC	\$370,238.68
ATTY ANTI RACKETEERING	MISCELLANEOUS	\$58,036.20	JAIL COMMISSARY	MISC/TRANSFER	\$19,014.60
P A N T	GRANT/STATE	\$8,565.01	YAVAPAI CEMETERY ASSOC	MISCELLANEOUS	\$12,839.67
LAW LIBRARY	FEES	\$6,544.27	TIRE RECYCLE	DONATIONS	\$0.00
C A S A	GRANT/STATE	\$9,053.22	SMOKE FREE AZ	GRANT/STATE	\$24,647.41
VICTIM WITNESS PROGRAM	DONATIONS	\$827.02	ELL CONSORTIUM 2003	GRANT/STATE	\$2,586.87
COURT ENHANCEMENT	FEES	\$6,395.19	NCLB	GRANT/FEDERAL	\$0.00
CONCILIATIONS COURT	FEES	\$1,532.07	FTG COUNTY ATTORNEY	GRANT/STATE	\$6,398.99
			FAMILY LAW COMMISSION	GRANT/FEDERAL	\$13,505.24
			COMMUNITY PUNISHMENT		
			PROG	GRANT/STATE	\$10,557.50
			ADULT DRUG COURT	GRANT/STATE	\$3,638.55
			REGIONAL ROAD FUND	TAXES/IGA/FEES	\$337,375.91
			YAVAPAI LIBRARY		
			NETWORK CONSORTIUM	IGA	\$0.00
			MARIJUANA ERADICATION	GRANT/FEDERAL	\$0.00

INMATE HEALTH SERVICES	MISCELLANEOUS	\$0.00	STERILIZATION SERVICES	GRANT/FEDERAL	\$3,350.00	
RICO/ACASA CONTRIBUTION	TRANSFER	\$0.00	HEALTH START	GRANT/FED/STATE	\$5,949.80	
DRUG ENFORCEMENT	GRANT/FED/STATE	\$4,848.58	VICTIM COMPENSATION	GRANT/STATE	\$1,852.01	
FUNDING	FEES	\$732.47	ACJC	RESTITUTION	\$0.00	
PROBATE FUND	MISC/TRANSFER	\$0.00	VICTIM COMP RESTITUTION	DONATIONS	\$0.00	
VOMP VICTIN OFFENDER MED	FEES	\$0.00	VICTIM COMP	GRANT/STATE	\$3,173.99	
LOCAL ADR	GRANT/STATE	\$6,799.36	SUBROGATION	GRANT/FEDERAL	\$7,981.87	
FTG INDIGENT DEFENSE	GRANT/STATE	\$6,331.14	INTERSTATE COMPACT	GRANT/STATE	\$0.00	
VICTIMS RIGHTS IMPL	GRANT/STATE	\$1,665.31	PROG	FEES	\$139,105.25	
VICTIMS RIGHTS PROGRAM	GRANT/FEDERAL	\$0.00	PREPAREDNESS	GRANT/FED/STATE	\$5,847.85	
JABG 2014 PHASE 16	GRANT/FEDERAL	\$3,989.77	BIOTERROR	GRANT/STATE	\$8,595.11	
IMMUNIZATION SERVICE	GRANT/FEDERAL	\$0.00	STATE GRANT IN AID	DONATIONS	\$0.00	
IDEA PRESCHOOL	INTERGOV MISC	\$548.25	PC FEES WEST YAVAPAI	TAXES (MISC)	\$553.02	
PUBLIC DEFENDER TRAINING	TRANSFER	\$2,011.79	WELL WOMAN HEALTH	GRANT/STATE	\$0.00	
FAMILY DRUG COURT	GRANT/STATE	\$2,632.27	CHECK	SCHOOL RESOURCE MAYER	GRANT/STATE	\$9,282.97
FIELD TRAINER	FEES (MISC)	\$0.00	TOBACCO EDUCATION	STATE GRANT IN AID	GRANT/STATE	\$0.00
COURT ID BADGE FUND	FEES	\$6,872.45	ESA SPELLING BEE	DRUG TREATMENT ED FUND	GRANT/STATE	\$5,685.01
ATTENDANT CARE	GRANT/FEDERAL	\$58.17	DETENTION EDUCATION	MENTAL HEALTH PARTNERS	FEES	\$3,017.86
ACCESS & VISITATION	FEES	\$751.63	911 STATE GRANT	LIBRARY DIST	TAXES	\$82,065.00
CHILDREN'S JUSTICE	FEES	\$2,761.78	SCHOOL RESOURCE MAYER	INMATE FOOD	FEES (MISC)	\$4,547.51
CHILD SUPPORT & VISIT	FEES	\$193.04	STATE GRANT IN AID	PUBLIC DEFENDER FEES	FEES	\$1,845.62
DOMESTIC RELATIONS ED	GRANT/FEDERAL	\$0.00	DRUG TREATMENT ED FUND	COURT IMPROVEMENT	GRANT/STATE	\$1,801.61
MED	FEES (MISC)	\$1,138.49	MENTAL HEALTH PARTNERS	PROJ	DONATIONS	\$0.00
2015 STEP EQUIPMENT	GRANT/FEDERAL	\$9,364.03	FEES	K-9 PROGRAM	TAXES	\$924.63
SELF SERVICE	GRANT/FEDERAL	\$12,217.71	LIBRARY DIST	CAPITAL PROJECTS	GRANT/FED/STATE	\$17,343.09
VICTIM OF CRIME ACT VOCA	GRANT/STATE	\$414.68	INMATE FOOD	BAGDAD AIRPORT	GRANT/FED/STATE	\$10,385.00
JTSF TREATMENT	DONATIONS	\$0.00	PUBLIC DEFENDER FEES	SEDONA AIRPORT	GRANT/FED/STATE	\$10,385.00
DIVERSION CONSEQUENCE	DONATIONS	\$0.00	COURT IMPROVEMENT	2013 DUI ENFORCEMENT 164	GRANT/FEDERAL	\$0.00
TOBACCO DONATION FUND	TAXES	\$0.00	PROJ	2017 DUI EQUIPMENT	GRANT/FEDERAL	\$8,833.44
WELL WOMEN COMPASSION	MISCELLANEOUS	\$923.52	K-9 PROGRAM	RICO CONTRIBUTION	TRANSFER	\$0.00
ASH FORK ST LIGHTING DIST	MISCELLANEOUS	\$734.82	CAPITAL PROJECTS	MISCELLANEOUS REIMB	MISCELLANEOUS	\$148.00
COYOTE SPRINGS	TAXES	\$0.00	BAGDAD AIRPORT	ACCIDENT INVESTIGATION	GRANT/FEDERAL	\$0.00
POQUITO VALLEY ROAD ID	TAXES	\$0.00	SEDONA AIRPORT	EQUIPMENT	DONATIONS	\$0.00
YARNELL STREET DISTRICT	TAXES	\$0.00	2013 DUI ENFORCEMENT 164	CHARTER SCHOOL ASSOC	DONATIONS/FEES	\$0.00
SELIGMAN ST LIGHTING DIST	TAXES	\$264,505.27	2017 DUI EQUIPMENT	ESA Driver Ed Endors Prog	DONATIONS	\$0.00
FLOOD CONTROL	GRANT/FEDERAL	\$0.00	RICO CONTRIBUTION	YCSO YOUTH FUND	DONATIONS	\$0.00
OAK CREEK WATERSHED	TAXES	\$31,092.59	MISCELLANEOUS REIMB	2014 DUI ENFORCEMENT	GRANT/FEDERAL	\$0.00
MAPPING	MISCELLANEOUS	\$0.00	ACCIDENT INVESTIGATION	CHINO VALLEY DISPATCH	IGA	\$6,226.16
SELIGMAN SANITARY DIST	MISCELLANEOUS	\$0.00	EQUIPMENT	JP ASSESSMENT 12 116 04E	FEES	\$681.93
ATTY MISC	GRANT/STATE	\$0.00	CHARTER SCHOOL ASSOC	COURT ORDER	FARE	\$0.00
REIMBURSEMENTS	GRANT/FEDERAL	\$0.00	DONATIONS	2013 DUI VAN	REIMBURSEMENTS	\$0.00
DPS GANG MOU	GRANT/STATE, TRANSFER	\$2,369.12	FEES	2013 BICYCLE SAFETY	GRANT/FEDERAL	\$0.00
2014 BYRNE JAG	IGA	\$445.82	FARE	2013 BYRNE JAG	GRANT/FEDERAL	\$0.00
TECHNOLOGY PROJECT MGR	GRANT/FEDERAL	\$636.44	REIMBURSEMENTS	ATTY FED ANTI RACKETEER	GRANT/FEDERAL	\$0.00
CHINO VALLEY MDC	GRANT/FEDERAL	\$0.00	GRANT/FEDERAL	VICTIM COMPENSATION	GRANT/FEDERAL	\$0.00
CONTRACT	FINES	\$0.00	GRANT/FEDERAL	OTHER	INTEREST	\$0.00
HELICOPTER WAGES AND	GRANT/FEDERAL	\$0.00	GRANT/FEDERAL	ATTY RX DRUG REDUCTION	GRANT/STATE	\$0.00
FUEL	GRANT/FEDERAL	\$0.00	GRANT/STATE			
ICAC TASK FORCE	GRANT/FEDERAL	\$0.00				
OFFICER EQUIP 12 116 04	FINES	\$0.00				

VERDE CONSTABLE GRANTS	GRANT/STATE	\$0.00	DEPENDENCY CASE		
CYMPO FTA 5303	GRANT/FEDERAL	\$1,928.35	PROCESSING INITIATIVE	GRANT/STATE	\$807.05
CYMPO PL & SPR	GRANT/FEDERAL	\$6,053.22	CHILD VICTIM ADVOCACY	GRANT/FEDERAL	\$0.00
CYMPO LRTP S[R	GRANT/FEDERAL	\$0.00	TRANSFERRED YOUTH	GRANT/STATE	\$0.00
CYMPO COORDINATED			AMERICORPS	GRANT/FEDERAL	\$281.01
MOBILITY	GRANT/FEDERAL	\$1,011.17	NARTA	GRANT/STATE	\$100,045.44
ACCOMMODATION SCHOOL			STATE FARM SAFETY		
IGA	IGA	\$0.00	PROGRAM	DONATIONS	\$0.00
ESA E RATE PROGRAM	FEES	\$4,921.00	RICO-PANT	TRANSFER	\$1,927.82
			ACF YAVAPAI		
WCRSC RTTT GRANT	GRANT/FEDERAL	\$0.00	COORDINATED RELEASE	GRANT/PRIVATE	\$0.00
AZ COMM FOUNDATION OF			POST ARREST DIVERSION		
YC (ACFYC)	GRANT/PRIVATE	\$2,696.71	PROGRAM	GRANT/FEDERAL	\$1,048.25
SUBSTANCE ABUSE BLOCK			PORTABLE RADIO PROJECT		
GRANT INITIATIVE	GRANT/FEDERAL	\$0.00	I	GRANT/FEDERAL	\$0.00
TASC COMMUNITY GRANT	GRANT/PRIVATE	\$0.00	JCRF ASTEP & LEAP		
			PROGRAMS	GRANT/STATE	\$0.00
IDEA LETRS TOT INSTITUTE	GRANT/FEDERAL	\$158.07	BCC WILDLIFE-VIEWING		
POPULATION HLTH POLICY	GRANT/FED/STATE	\$2,764.17	PROGRAM	GRANT/STATE	\$0.00
SNAP ED LOCAL INCENTIVE	GRANT/FEDERAL	\$5,842.62	STORY SHARE	GRANT/FEDERAL	\$979.03
HIV CARE SERVICES	GRANT/FEDERAL	\$2,755.16	ARMORED CAR SERVICE	INTEREST	\$1,512.55
PRESCRIPTION DRUG			ARIZONA LIVING WELL	GRANT/FEDERAL	\$2,793.40
OVERDOSE PREVENT	GRANT/FEDERAL	\$4,337.65	CHILD CARE HEALTH		
CLINIC FUND	MISC/TRANSFER	\$29,581.17	CONSULT	GRANT/STATE	\$4,266.50
PUBLIC HLTH			SAFE ROUTES TO SCHOOL	GRANT/FEDERAL	\$0.00
ACCREDITATION	GRANT/FEDERAL	\$1,632.97			
TOTAL		\$6,677,139.34			

GENERAL	\$3,506,282
TAXES/TRANSFER	\$783,656
GRANT/FEDERAL	\$279,159
FEES	\$312,171
GRANT/STATE	\$426,447
IGA	\$19,602
TRANSFER	\$3,940
MISCELLANEOUS	\$72,682
GRANT/FED/STATE	\$54,739
DONATIONS	\$1,234
INTERGOV MISC	\$548
TAXES (MISC)	\$11,696
TAXES/FEES	\$57,920
TAXES/FED IN LIEU/MISC	\$370,239
MISC/TRANSFER	\$48,596
TAXES/IGA/FEES	\$337,376
FEES (MISC)	\$5,686
TAXES	\$378,587
GRANT/STATE, TRANSFER	\$2,369
GRANT/PRIVATE	\$2,697
FINES	\$0
RESTITUTION	\$0
CABLE FEE	\$0
INTEREST	\$1,513
N/A	\$0

FARE REIMBURSEMENTS	\$0
DONATIONS/FEES	\$0
FED IN LIEU	\$0
GRANT/PRIVATE, GRANT/STATE	\$0

\$6,677,139

In addition, payroll was issued on September 15, 2017, for pay period ending September 9, 2017; warrant numbers 20616475 through 20616576 in the amount of \$88,066.61. Jury Certificates issued during this time 68140567 through 68140806. Warrants issued for October 4, 2017, Board day: 40392658 thru 40392772; 40392773 thru 40392896; 4000206, 2000062, 4000207, 4000208 thru 4000209.

ADJOURNMENT

There being no further business to discuss, the regular session of the Board of Supervisors held on October 4, 2017, adjourned at 11:33 a.m.

Thomas Thurman, Chairman

ATTEST:

Kim Kapin, Clerk of the Board

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Session of the Board of Supervisors of Yavapai County, Prescott, Arizona, held on the 6th day of September, 2017. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2017.